

**To be taken only between ... and ... 2013**

## LEVEL 1 CAMBRIDGE AWARD IN ENGLISH

**0000/00:** Plan and sequence texts

Candidates answer on the Question Paper

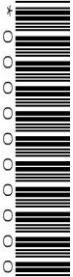
**OCR Supplied Materials:**

- None

**Other Materials Required:**

- None

**Duration:** 30 minutes



Candidate Forename		Candidate Surname	
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Centre Number						Candidate Number				
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### INSTRUCTIONS TO EXAMS OFFICER/INVIGILATOR

- Candidates may use paper to make notes during the assessment, but these notes should **not** be submitted to OCR with this answer booklet. Any notes submitted to OCR will **not** be marked.

### INSTRUCTIONS TO CANDIDATES

- Write your name, centre number and candidate number in the boxes above. Please write clearly and in capital letters.
- Use black ink. HB Pencil may be used for graphs and diagrams only.
- Answer **all** the questions.
- Read each question carefully. Make sure you know what you have to do before starting your answer.
- Write your answer to each question in the space provided. Additional paper may be used if necessary but you must clearly show your candidate number, centre number and question number(s).
- Do **not** write in bar codes.

### INFORMATION FOR CANDIDATES

- The number of marks for each question is given in brackets [ ] at the end of the question or part question.
- The total number of marks for this paper is **18**.
- This document consists of **8** pages. Any blank pages are indicated.

For Examiner's Use	
<b>Total</b>	

This paper has been premodified for carrier language



Answer **all** questions.

1 You received poor service at the doctor's surgery and you are unhappy.

Tick (✓) the **best** purpose for writing.

- To complain about the problem
- To inform the receptionist about the problem
- To collect facts about the problem
- To ask for opening hours

[1]

2 You received poor service in a shop at your local shopping centre and you are unhappy.

Tick (✓) the **best** person to write to.

- The manager of the shopping centre
- The person on the till
- Your MP
- The manager of the shop

[1]

- 3 You want to make a formal complaint about the poor service you received at a restaurant.

Tick (✓) the **best** format to use.

Brochure

Letter

Text message

Report

[1]

- 4 You want to write an account of your holiday for a magazine competition.

Tick (✓) the **best** format to use.

Narrative

Text message

Report

Brochure

[1]

- 5 You need to write a letter to an elderly woman to warn her that the road conditions are bad because of the rain. Tick (✓) the sentence that you think should be **left out**.

There has been more than average rain this year.

There will be a lot of water on the roads.

The roads will continue to be wet for a few days.

The roads will be slippery.

[1]

- 6 Tick (✓) the phrase that is **most useful** for a person who wants to buy food for dinner.

The shop had run out of toilet rolls.

Special offer on fresh meat.

Two for one offer on washing-up liquid.

There are a lot of different shops.

[1]

- 7 Tick (✓) the words that are **most likely** to appear in an article about what disabled people need.

Roads usually filled with traffic.

A crowded weekly market.

Doorways that are adapted for wheelchair use.

A lot of different shops.

[1]

8 Tick (✓) the sentence that is **least likely** to appear in a set of instructions to build furniture.

Check to see that you have all the necessary tools.

Insert the leg into the bracket.

Tighten the screws carefully.

This is also available in green.

[1]

9 Tick (✓) the sentence that **begins** an information text.

Then the sun rose slowly over the horizon.

So, you should buy our toothpaste because it tastes so fresh!

There are four main ways to prepare for an exam.

Alex finished telling his friend about the fight.

[1]

10 Tick (✓) the sentence that **begins** an accident report.

Racing bikes need their brakes checked every day.

Everyone knows that cycling down the High Street is dangerous.

There were many witnesses to the accident.

On Tuesday 3 May at ten o'clock there was an accident on the High Street.

[1]

11 Tick (✓) the word that would **best link** two paragraphs.

Over

Finish

Finally

Underneath

[1]

12 Tick (✓) the phrase that would **best link** two paragraphs.

On the other hand

In the middle of

Between the two

On a dark night

[1]

13 Tick (✓) the line of text which is **not** appropriate in a formal letter.

I look forward to hearing your views on the issues outlined above.

Lots of love,

Sam Jones (Mr)

[1]

- 14 Tick (✓) the word which is **not** appropriate in a formal letter.

I am concerned to hear about the fact that the council isn't going to extend the licence.

[1]

- 15 Tick (✓) the sentence that is **not appropriate** in a brochure for a child.

You should clean your teeth everyday.

This is to make sure that you don't get holes in your teeth.

To prevent calcium deficiency, consume sufficient milk.

Don't eat lot of sweets.

[1]

- 16 Tick (✓) the sentence that is **appropriate** for a person studying advanced biology.

The beautiful butterfly landed on the daisy.

The worm was consumed by the bird.

A wasp sting causes significant pain.

The corydalis is found in temperate regions.

[1]

17 Tick (✓) the best way to **sequence** information in a brochure for healthy eating.

Chronological order

Group information under key headings

Step by step

Beginning, middle and end

[1]

18 Tick (✓) the best way to **sequence** information in a leaflet about making a chair.

Introduction, main points, conclusion

Step by step

Beginning, middle and end

Group information under key headings

[1]

**END OF QUESTION PAPER**



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MARK SCHEME

**Duration:** 30 minutes

**MAXIMUM MARK    18**

**DRAFT**

Version: **5** Last updated: **30/11/2012**

**(FOR OFFICE USE ONLY)**

**This document consists of 2 pages**

Question	Answer	Marks	Guidance
1	To complain about the problem	1	
2	The manager of the shop	1	
3	Letter	1	
4	Narrative	1	
5	There has been more than average rain this year.	1	
6	Special offer on fresh meat.	1	
7	Doorways that are adapted for wheelchair use.	1	
8	This is also available in green.	1	
9	There are four main ways to prepare for an exam.	1	
10	On Tuesday 3 May at ten o'clock there was an accident on the High Street.	1	
11	Finally	1	
12	On the other hand	1	
13	Lots of love,	1	
14	isn't	1	
15	To prevent calcium deficiency, consume sufficient milk.	1	
16	The corydalis is found in temperate regions.	1	
17	Group information under key headings	1	
18	Step by step	1	